



STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT



Ron DeSantis, Governor

Kevin Guthrie, Director

Florida Emergency Management Assistance Foundation, Inc Board of Directors Meeting

May 25, 2023

AGENDA

Meeting Minutes

I. Call to Order

Michael Barry, Deputy General Counsel for the Florida Division of Emergency Management called the meeting to order at 9:30 AM. The foundation is a direct support organization for DEM created by the Florida legislature pursuant to section 252.71 Florida statutes. Director Guthrie has appointed three board members and we recently filed articles of incorporation with the Department of State. The purpose of today's board meeting is to elect officers of the board of directors, adopt bylaws, and conduct other preliminary business for the foundation necessary to comply with the statutory requirements and begin operations. Michael asked for Carly Miller to call the roll.

II. Roll Call

Carly Miller, Special Projects Coordinator for the Florida Division of Emergency Management called the roll. Brian Mimbs, Steven Lerner, and Javier Marques were present. A quorum was present.

III. Selection of Chair

Michael Barry invited nominations for the Chair of the Board of Directors. Javier Marques nominated Brian Mimbs to serve as the first Chair of the Florida Emergency Management Assistance Foundation. "I believe his background in state leadership including his most recent tenure as Deputy Secretary of the Florida Department of Business and Professional Regulation and Chief of Staff for Enterprise Florida will serve this foundation well as we get off the ground and start our work to ensure that we are ready to provide support in disaster response, recovery, and relief efforts as we begin the 2023 hurricane season."

Steven Lerner seconded the nomination

Michael Barry entertained a motion to vote on the nomination of Brian Mimbs for the Chair of the Board of Directors. Javier Marques made the motion; Steve Lerner seconded the motion. All members were in favor and the motion passed.

IV. Selection of Vice Chair

Michael Barry invited nominations for the Vice Chair of the Board of Directors. Javier Marques made the nomination for Steven Lerner to be the Vice Chair.

Michael Barry entertained a motion to vote on the nomination of Steven Lerner as the Vice Chair of the Board of Directors. Javier Marques made the motion; Brian Mimbs seconded the motion. All members were in favor and the motion passed.

Michael Barry invited nominations for the Secretary of the Board of Directors. Steven Lerner nominated Javier Marques.

Michael Barry entertained a motion to vote on the nomination of Javier Marques as the Secretary for the Board of Directors. Brian Mimbs made the motion; Steven Lerner seconded the motion. All members were in favor and the motion passed.

Michael Barry handed the gavel over to the Chairman Brian Mimbs to conduct the remainder of the meeting.

V. Adoption of Bylaws

Bylaws were approved by the Director of the Division of Emergency Management. Brian Mimbs asked for a motion to adopt the bylaws and asked for any discussion. Steven Lerner stated he was in concurrence as they were written and made a motion to adopt the bylaws. Javier Marques seconded the motion and stated he was in concurrence with bylaws as they were written. All members were in favor and the motion passed.

VI. Approval of a resolution directing FDEM to apply for an Employee Identification Number and file for § 501(c)(3) status with the Internal Revenue Service

Brian Mimbs asked for a motion. Javier Marques made the motion; Steven Lerner seconded the motion. All members were in favor and the motion passed.

VII. Approval of a resolution directing FDEM to prepare a contract between FDEM and the Foundation

Brian Mimbs asked for a motion. Steven Lerner made the motion; Javier Marques seconded the motion. All members were in favor and the motion passed.

VIII. Approval of a resolution directing FDEM to prepare a Code of Ethics

Brian Mimbs asked for a motion. Javier Marques made the motion; Steven Lerner seconded the motion. All members were in favor and the motion passed.

No public comments were submitted.

Next meeting will be set by the Division staff as needed.

Brian Mimbs stated in closing that they all appreciate the opportunity to serve, and it has been a long time coming in terms of being able to amplify the mission, the objectives of the Division, and to support with additional resources. This foundation will be key in the process and looks forward to working with the other board members and Division staff to accomplish all of that.

IX. Adjournment

Brian Mimbs adjourned the meeting at 9:39 AM.